



New Jersey School Boards Association

413 West State Street • Trenton, NJ 08618 • Telephone: 609.695.7600 • Toll-Free: 888.88NJSBA • Fax: 609.695.0413

ACTION ITEM C

EXECUTIVE COMMITTEE

For Meeting of April 24, 2018

FOR: ACTION
 DISCUSSION

FROM: DR. LAWRENCE S. FEINSOD, EXECUTIVE DIRECTOR

SUBJECT: RATIFICATION OF OFFICERS' VOUCHERS

Attached for your ratification are expense vouchers submitted by the following officers: Daniel Sinclair, Donald Webster, Michael McClure, and Brandon Pugh for the period covering February 1, 2018 through April 9, 2018.

LSF:dm
Attachment



Pay to the order of:
Webster Jr., Donald

1821 Brooklyn Ave
Whiting, NJ 08759
USA

Department:



EXPENSE NO: 6926
START TRIP DATE: 3/16/2018
END TRIP DATE: 3/27/2018
ENTERED BY: Webster Jr., Donald
SUBMITTED DATE: 4/9/2018
PRINT DATE: 4/9/2018

Title & Purpose of the trip:
Webster March 2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
3/27/2018	Miles - Officer Travel - In State	Cash	Yes	38.15 USD

R/T Whiting/Trenton - School Security Task Force

Net Miles: 70

Mileage Rate: .545

3/18/2018	Telecommunication	Cash	Yes	40.00 USD
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Cell Phone Allowance

3/16/2018	Miles - Officer Travel - In State	Cash	Yes	38.15 USD
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R/T - Whiting - Trenton - BOD Meeting

Net Miles: 70

Mileage Rate: .545

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Entity(s) Involved:

Entity	Total
None Selected	116.30 USD

Expense Total:	116.30 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	116.30 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	116.30 USD

Notes:

Additional Notes	Submitter	Note Posted On
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Account Summary:

Expense Type Summary:

Pay to the order of:

Webster Jr., Donald

1821 Brooklyn Ave
Whiting, NJ 08759
USA

Department:



EXPENSE NO: 6926
START TRIP DATE: 3/16/2018
END TRIP DATE: 3/27/2018
ENTERED BY: Webster Jr., Donald
SUBMITTED DATE: 4/9/2018
PRINT DATE: 4/9/2018

GL Code	Account Description	Total
01-13-20-60227-0000	Telecommunication	40.00 USD
01-22-00-61810-0000	Officer Travel - In State	76.30 USD

Expense Type	Total
Miles - Officer Travel - In State	76.30 USD
Telecommunication	40.00 USD

SIGNATURE: _____ DATE: _____
APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire[®]
Paychex[®] Enterprise Solutions



Pay to the order of:
Sinclair, Daniel

11 Northgate Drive
Wanaque, NJ 07465
USA

Department:



EXPENSE NO: 6925
START TRIP DATE: 3/1/2018
END TRIP DATE: 3/29/2018
ENTERED BY: Sinclair, Daniel
SUBMITTED DATE: 4/9/2018
PRINT DATE: 4/9/2018

Title & Purpose of the trip:
Sinclair - March

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
3/29/2018	Miles - Officer Travel - In State	Cash	Yes	30.52 USD

R/T Wanaque / Hackensack - Bergen/Passaic County SBA Meeting

Net Miles: 56

Mileage Rate: .545

3/28/2018	Miles - Officer Travel - In State	Cash	Yes	20.71 USD
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R/T Wanaque / Mountain Lakes - Morris County SBA Meeting

Net Miles: 38

Mileage Rate: .545

3/27/2018	Miles - Officer Travel - In State	Cash	Yes	102.46 USD
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R/T Wanaque / Trenton - Security Meeting

Net Miles: 188

Mileage Rate: .545

3/20/2018	Miles - Officer Travel - In State	Cash	Yes	38.15 USD
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R/T Wanaque / Secaucus - Hudson County SBA Meeting

Net Miles: 70

Mileage Rate: .545

3/15/2018	Miles - Officer Travel - In State	Cash	Yes	32.70 USD
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R/T Wanaque / North Caldwell - Essex County SBA Meeting

Net Miles: 60

Mileage Rate: .545

Pay to the order of:

Sinclair, Daniel

11 Northgate Drive
Wanaque, NJ 07465
USA

Department:

PENDING

EXPENSE NO: 6925

START TRIP DATE: 3/1/2018

END TRIP DATE: 3/29/2018

ENTERED BY: Sinclair, Daniel

SUBMITTED DATE: 4/9/2018

PRINT DATE: 4/9/2018

3/13/2018	Miles - Officer Travel - In State	Cash	Yes	102.46 USD
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R/T Wanaque / Trenton - Budget Address

Net Miles: 188

Mileage Rate: .545

3/13/2018	Tolls - Officer Travel - In State	Cash	Yes	4.35 USD
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Tolls Budget Address

3/6/2018	Miles - Officer Travel - In State	Cash	Yes	66.49 USD
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R/T Wanaque Rutgers - Rubenstein Meeting

Net Miles: 122

Mileage Rate: .545

3/5/2018	Miles - Officer Travel - In State	Cash	Yes	32.70 USD
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R/T Wanaque / Westwood - Safety Forum

Net Miles: 60

Mileage Rate: .545

3/3/2018	Miles - Officer Travel - In State	Cash	Yes	102.46 USD
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R/T Wanaque / Trenton - Leadership Meeting

Net Miles: 188

Mileage Rate: .545

3/3/2018	Tolls - Officer Travel - In State	Cash	Yes	8.00 USD
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Tolls Leadership Meeting

3/1/2018	Telecommunication	Cash	Yes	50.00 USD
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Cell Phone Allowance - March

3/1/2018	Miles - Officer Travel - In State	Cash	Yes	119.90 USD
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R/T Wanaque / Maple Shade - Burlington County SBA Meeting

Net Miles: 220

Mileage Rate: .545

3/1/2018	Tolls - Officer Travel - In State	Cash	Yes	5.15 USD
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Pay to the order of:

Sinclair, Daniel
 11 Northgate Drive
 Wanaque, NJ 07465
 USA

Department:



EXPENSE NO: 6925
 START TRIP DATE: 3/1/2018
 END TRIP DATE: 3/29/2018
 ENTERED BY: Sinclair, Daniel
 SUBMITTED DATE: 4/9/2018
 PRINT DATE: 4/9/2018

Tolls R/T Burlington County SBA Meeting \$2.15 + \$3.00 = \$5.15

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Entity(s) Involved:

Entity	Total
None Selected	716.05 USD

Expense Total:	716.05 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	716.05 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	716.05 USD

Notes:

Additional Notes	Submitter	Note Posted On
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Account Summary:

GL Code	Account Description	Total
01-13-20-60227-0000	Telecommunication	50.00 USD
01-22-00-61810-0000	Officer Travel - In State	666.05 USD

Expense Type Summary:

Expense Type	Total
Miles - Officer Travel - In State	648.55 USD
Telecommunication	50.00 USD
Tolls - Officer Travel - In State	17.50 USD

SIGNATURE: _____ DATE: _____
 APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire[®]

Paychex[®] Enterprise Solutions



Pay to the order of:
McClure, Michael

108 South Terrace Ave
Maple Shade, NJ 08052

Department:

Title & Purpose of the trip:
McClure February

PENDING

EXPENSE NO: 6835
START TRIP DATE: 2/1/2018
END TRIP DATE: 2/27/2018
ENTERED BY: McClure, Michael
SUBMITTED DATE: 3/20/2018
PRINT DATE: 3/20/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
2/27/2018	Misc - Executive Committee	Cash	Yes	34.88 USD

R/T Maple Shade to NJSBA - Executive Committee Meeting

2/23/2018	Miles - Officer Travel - In State	Cash	Yes	45.78 USD
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R/T Maple Shade to Princeton - NBMO

Net Miles: 84

Mileage Rate: .545

2/15/2018	Miles - Officer Travel - In State	Cash	Yes	34.88 USD
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R/T Maple Shade to NJSBA - Meeting with John Faford

Net Miles: 64

Mileage Rate: .545

2/6/2018	Miles - Officer Travel - Out of State	Cash	Yes	80.12 USD
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Washington, D.C / Maple Shade - NSBA Advocacy Institute and Equity Symposium

Net Miles: 147

Mileage Rate: .545

2/6/2018	Parking - Officer Travel - Out of State	Cash	Yes	317.30 USD
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Marriott - Washington D.C. - NSBA Advocacy Institute and Equity Symposium

2/4/2018	Taxi - Officer Travel - Out of State	Cash	Yes	8.00 USD
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UVC Taxi - NSBA - Advocacy Institute and Equity Symposium - Washington DC

2/4/2018	Taxi - Officer Travel - Out of State	Cash	Yes	8.93 USD
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Taxi - NSBA - Advocacy Institute and Equity Symposium - Washington DC

Pay to the order of:

McClure, Michael
108 South Terrace Ave
Maple Shade, NJ 08052



EXPENSE NO: 6835
START TRIP DATE: 2/1/2018
END TRIP DATE: 2/27/2018
ENTERED BY: McClure, Michael
SUBMITTED DATE: 3/20/2018
PRINT DATE: 3/20/2018

Department:

2/1/2018	Miles - Officer Travel - Out of State	Cash	Yes	80.12 USD
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Maple Shade / Washington D.C - NSBA Advocacy Institute and Equity Symposium

Net Miles: 147

Mileage Rate: .545

2/1/2018	Dinner - Officer Travel - Out of State	Cash	Yes	Split: 57.00 Total: 80.12 USD
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Split - McCormick and Schmick's - Washington, D.C - NSBA Advocacy Institute and Equity Symposium

2/1/2018	Advances	Cash	Yes	Split: 23.12 Total: 80.12 USD
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Split - McCormick and Schmick's - Washington, D.C - NSBA Advocacy Institute and Equity Symposium

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Entity(s) Involved:

Entity	Total
None Selected	690.13 USD

Expense Total:	690.13 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	690.13 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	690.13 USD

Notes:

Additional Notes	Submitter	Note Posted On
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Pay to the order of:

McClure, Michael

108 South Terrace Ave
Maple Shade, NJ 08052

Department:



EXPENSE NO: 6835

START TRIP DATE: 2/1/2018

END TRIP DATE: 2/27/2018

ENTERED BY: McClure, Michael

SUBMITTED DATE: 3/20/2018

PRINT DATE: 3/20/2018

Account Summary:

GL Code	Account Description	Total
01-17-10-60710-0000	Executive Committee	34.88 USD
01-20-22-10320-0000	Advance	23.12 USD
01-22-00-61805-0000	Officer Travel - Out of State	551.47 USD
01-22-00-61810-0000	Officer Travel - In State	80.66 USD

Expense Type Summary:

Expense Type	Total
Advances	23.12 USD
Dinner - Officer Travel - Out of State	57.00 USD
Miles - Officer Travel - In State	80.66 USD
Miles - Officer Travel - Out of State	160.24 USD
Misc - Executive Committee	34.88 USD
Parking - Officer Travel - Out of State	317.30 USD
Taxi - Officer Travel - Out of State	16.93 USD

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Accounting Use

ExpenseWire®

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Pay to the order of:

Webster Jr., Donald

1821 Brooklyn Ave
Whiting, NJ 08759
USA

Department:

Title & Purpose of the trip:

Webster Feb 2018

PENDING

EXPENSE NO: 6838

START TRIP DATE: 2/2/2018

END TRIP DATE: 2/27/2018

ENTERED BY: Webster Jr., Donald

SUBMITTED DATE: 3/20/2018

PRINT DATE: 3/20/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
2/27/2018	Miles - Executive Committee	Cash	Yes	38.15 USD

R/T Whiting/Trenton - Executive Committee Meeting

Net Miles: 70

Mileage Rate: .545

2/23/2018	Miles - Officer Travel - In State	Cash	Yes	39.79 USD
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R/T - Whiting - Princeton - NBMO Weekend

Net Miles: 73

Mileage Rate: .545

2/19/2018	Telecommunication	Cash	Yes	40.00 USD
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Cell phone Charges for Feb/March

2/10/2018	Miles - Officer Travel - In State	Cash	Yes	38.15 USD
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R/T Whiting/Trenton - Legislative Committee Meeting

Net Miles: 70

Mileage Rate: .545

2/8/2018	Miles - Officer Travel - In State	Cash	Yes	19.08 USD
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R/T Whiting - Howell - Monmouth/Ocean County SBA Meeting

Net Miles: 35

Mileage Rate: .545

2/7/2018	Miles - Officer Travel - Out of State	Cash	Yes	37.06 USD
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R/T Whiting - Trenton Train Station - NSBA Advocacy Institute and Equity Symposium Washington D.C.

Pay to the order of:

Webster Jr., Donald
 Mileage Rate: .545
 1821 Brooklyn Ave
 Whiting, NJ 08759
 USA

PENDING

EXPENSE NO: 6838
 START TRIP DATE: 2/2/2018
 END TRIP DATE: 2/27/2018
 ENTERED BY: Webster Jr., Donald
 SUBMITTED DATE: 3/20/2018
 PRINT DATE: 3/20/2018

Department:

2/7/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	5.10 USD
Au Bon Pain - Breakfast - NSBA Advocacy Institute and Equity Symposium Washington D.C.				
2/7/2018	Parking - Officer Travel - Out of State	Cash	Yes	100.00 USD
Trenton Park and Ride - NSBA Advocacy Institute and Equity Symposium Washington D.C.				
2/7/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	Split: 18.40 Total: 36.80 USD
Split - Marriott Marquis Washington (Breakfast for Don Webster/Mike McClure - NSBA Advocacy Institute and Equity Symposium Washington D.C.				
2/7/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	Split: 18.40 Total: 36.80 USD
Split - Marriott Marquis Washington (Breakfast for Don Webster/Mike McClure - NSBA Advocacy Institute and Equity Symposium Washington D.C.				
2/7/2018	Taxi - Officer Travel - Out of State	Cash	Yes	20.00 USD
Taxi for D. Webster/D. Sinclair - NSBA Advocacy Institute and Equity Symposium Washington D.C.				
2/7/2018	Taxi - Officer Travel - Out of State	Cash	Yes	20.00 USD
Taxi - Union Station to Marriot - NSBA Advocacy Institute and Equity Symposium Washington D.C.				
2/2/2018	Train - Officer Travel - Out of State	Cash	Yes	118.00 USD
Amtrak - R/T Trenton - Washington D. C. - NSBA Advocacy Institute and Equity Symposium Washington D.C.				

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Entity(s) Involved:

Entity	Total
None Selected	512.13 USD

Expense Total:	512.13 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	512.13 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	512.13 USD

Pay to the order of:

Webster Jr., Donald

1821 Brooklyn Ave
Whiting, NJ 08759
USA

Department:



EXPENSE NO: 6838
START TRIP DATE: 2/2/2018
END TRIP DATE: 2/27/2018
ENTERED BY: Webster Jr., Donald
SUBMITTED DATE: 3/20/2018
PRINT DATE: 3/20/2018

Notes:

Additional Notes	Submitter	Note Posted On

Account Summary:

GL Code	Account Description	Total
01-13-20-60227-0000	Telecommunication	40.00 USD
01-17-10-60710-0000	Executive Committee	38.15 USD
01-22-00-61805-0000	Officer Travel - Out of State	336.96 USD
01-22-00-61810-0000	Officer Travel - In State	97.02 USD

Expense Type Summary:

Expense Type	Total
Breakfast - Officer Travel - Out of State	41.90 USD
Miles - Executive Committee	38.15 USD
Miles - Officer Travel - In State	97.02 USD
Miles - Officer Travel - Out of State	37.06 USD
Parking - Officer Travel - Out of State	100.00 USD
Taxi - Officer Travel - Out of State	40.00 USD
Telecommunication	40.00 USD
Train - Officer Travel - Out of State	118.00 USD

SIGNATURE: _____ DATE: _____
APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

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Pay to the order of:
McClure, Michael

108 South Terrace Ave
Maple Shade, NJ 08052

Department:

Title & Purpose of the trip:
mcclure march 2018

PENDING

EXPENSE NO: 6920
START TRIP DATE: 3/2/2018
END TRIP DATE: 3/16/2018
ENTERED BY: McClure, Michael
SUBMITTED DATE: 4/6/2018
PRINT DATE: 4/6/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
3/16/2018	Miles - Board of Directors	Cash	Yes	34.88 USD

R/T Maple Shade/ Trenton - BOD Meeting

Net Miles: 64

Mileage Rate: .545

3/2/2018	Miles - Officer Travel - In State	Cash	Yes	34.88 USD
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R/T Maple Shade/ Trenton - Finance Committee Meeting

Net Miles: 64

Mileage Rate: .545

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Entity(s) Involved:

Entity	Total
None Selected	69.76 USD

Expense Total:	69.76 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	69.76 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	69.76 USD

Notes:

Additional Notes	Submitter	Note Posted On
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Pay to the order of:

McClure, Michael

108 South Terrace Ave
Maple Shade, NJ 08052

Department:



EXPENSE NO: 6920
START TRIP DATE: 3/2/2018
END TRIP DATE: 3/16/2018
ENTERED BY: McClure, Michael
SUBMITTED DATE: 4/6/2018
PRINT DATE: 4/6/2018

Account Summary:

GL Code	Account Description	Total
01-17-10-60705-0000	Board of Directors	34.88 USD
01-22-00-61810-0000	Officer Travel - In State	34.88 USD

Expense Type Summary:

Expense Type	Total
Miles - Board of Directors	34.88 USD
Miles - Officer Travel - In State	34.88 USD

SIGNATURE: _____ DATE: _____
APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

Paychex® Enterprise Solutions



Pay to the order of:
Pugh, Brandon

1 Collins Mill Court
Moorestown, NJ 08057

Department:

PENDING

EXPENSE NO: 6928
START TRIP DATE: 2/25/2018
END TRIP DATE: 3/16/2018
ENTERED BY: Pugh, Brandon
SUBMITTED DATE: 4/10/2018
PRINT DATE: 4/10/2018

Title & Purpose of the trip:
BP - march

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
3/16/2018	Miles - Board of Directors	Cash	Yes	30.52 USD

R/T Moorestown / Trenton - BOD Meeting

Net Miles: 56

Mileage Rate: .545

2/27/2018	Miles - Executive Committee	Cash	Yes	41.42 USD
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R/T Camden/Trenton - Executive Committee Meeting

Net Miles: 76

Mileage Rate: .545

2/25/2018	Miles - Officer Travel - In State	Cash	Yes	41.42 USD
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R/T Moorestown / Princeton - NBMO

Net Miles: 76

Mileage Rate: .545

Adjustments:

Adjustment Date	Entered By	Amount	Type

Entity(s) Involved:

Entity	Total
None Selected	113.36 USD

Expense Total:	113.36 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	113.36 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	113.36 USD

Notes:

Additional Notes	Submitter	Note Posted On

Pay to the order of:

Pugh, Brandon

1 Collins Mill Court
Moorestown, NJ 08057



EXPENSE NO: 6928

START TRIP DATE: 2/25/2018

END TRIP DATE: 3/16/2018

ENTERED BY: Pugh, Brandon

SUBMITTED DATE: 4/10/2018

PRINT DATE: 4/10/2018

Department: _____

Account Summary:

GL Code	Account Description	Total
01-17-10-60705-0000	Board of Directors	30.52 USD
01-17-10-60710-0000	Executive Committee	41.42 USD
01-22-00-61810-0000	Officer Travel - In State	41.42 USD

Expense Type Summary:

Expense Type	Total
Miles - Board of Directors	30.52 USD
Miles - Executive Committee	41.42 USD
Miles - Officer Travel - In State	41.42 USD

SIGNATURE: _____ DATE: _____
 APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

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Pay to the order of:
Pugh, Brandon

1 Collins Mill Court
Moorestown, NJ 08057

Department:

Title & Purpose of the trip:
Brandon - NSBA Conference

PENDING

EXPENSE NO: 6929
START TRIP DATE: 4/5/2018
END TRIP DATE: 4/9/2018
ENTERED BY: Pugh, Brandon
SUBMITTED DATE: 4/10/2018
PRINT DATE: 4/10/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
4/9/2018	Miles - Officer Travel - Out of State	Cash	Yes	25.07 USD
R/T Moorestown/Philadelphia - NSBA National Conference San Antonio				
Net Miles: 46				
Mileage Rate: .545				
4/9/2018	Tolls - Officer Travel - Out of State	Cash	Yes	5.00 USD
Tolls NSBA National Conference				
4/9/2018	Lunch - Officer Travel - Out of State	Cash	Yes	14.18 USD
WAWA - lunch -- NSBA Annual Conference San Antonio TX				
4/9/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	12.52 USD
Dunkin Donuts - Breakfast - NSBA Annual Conference San Antonio TX				
4/9/2018	Taxi - Officer Travel - Out of State	Cash	Yes	31.55 USD
Armadillo Cab 103 - NSBA Annual Conference San Antonio TX				
4/8/2018	Breakfast - Officer/Exec Liaison - Out of State	Cash	Yes	9.03 USD
Hemisfair - Commonwealth Coffeehouse & Bakery - Breakfast - NSBA Annual Conference San Antonio TX				
4/7/2018	Lunch - Officer Travel - Out of State	Cash	Yes	22.08 USD
Rosario's - NSBA Annual Conference San Antonio TX				
4/7/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	19.76 USD
32 Perks Grand Hyatt San Antonio - NSBA Annual Conference San Antonio TX				
4/6/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	15.16 USD

Pay to the order of:

Pugh, Brandon

1 Collins Mill Court
Moorestown, NJ 08057

Department:



EXPENSE NO: 6929
START TRIP DATE: 4/5/2018
END TRIP DATE: 4/9/2018
ENTERED BY: Pugh, Brandon
SUBMITTED DATE: 4/10/2018
PRINT DATE: 4/10/2018

Perks Coffee & More - NSBA Annual Conference San Antonio TX

4/5/2018	Dinner - Officer Travel - Out of State	Cash	Yes	Split: 57.00 Total: 66.42 USD
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Split - Fig Tree Restaurant & Little Rhein Steak House - NSBA Annual Conference San Antonio TX

4/5/2018	Advances	Cash	Yes	Split: 9.42 Total: 66.42 USD
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Split - Fig Tree Restaurant & Little Rhein Steak House - NSBA Annual Conference San Antonio TX

4/5/2018	Lunch - Officer Travel - Out of State	Cash	Yes	19.14 USD
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The County Line on the Riverwalk - NSBA Annual Conference San Antonio TX

4/5/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	10.81 USD
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Le Bus C Philadelphia - NSBA Annual Conference San Antonio TX

4/5/2018	Taxi - Officer Travel - Out of State	Cash	Yes	31.57 USD
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Cabdiweli Cabdule Askar - NSBA Annual Conference San Antonio TX

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Entity(s) Involved:

Entity	Total
None Selected	282.29 USD

Expense Total:	282.29 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	282.29 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	282.29 USD

Notes:

Additional Notes	Submitter	Note Posted On
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Account Summary:

GL Code	Account Description	Total
01-20-22-10320-0000	Advance	9.42 USD

Expense Type Summary:

Expense Type	Total
Advances	9.42 USD

Pay to the order of:
Pugh, Brandon

1 Collins Mill Court
Moorestown, NJ 08057



EXPENSE NO: 6929
START TRIP DATE: 4/5/2018
END TRIP DATE: 4/9/2018
ENTERED BY: Pugh, Brandon
SUBMITTED DATE: 4/10/2018
PRINT DATE: 4/10/2018

Department:

01-22-00-61805-0000	Officer Travel - Out of State	263.84 USD
01-22-10-61825-0000	Officer/Exec Liaison - Other Groups	9.03 USD

Breakfast - Officer Travel - Out of State	58.25 USD
Breakfast - Officer/Exec Liaison - Out of State	9.03 USD
Dinner - Officer Travel - Out of State	57.00 USD
Lunch - Officer Travel - Out of State	55.40 USD
Miles - Officer Travel - Out of State	25.07 USD
Taxi - Officer Travel - Out of State	63.12 USD
Tolls - Officer Travel - Out of State	5.00 USD

SIGNATURE: _____ DATE: _____
APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

Paychex® Enterprise Solutions



Pay to the order of:

Sinclair, Daniel

11 Northgate Drive
Wanaque, NJ 07465
USA

Department:

PENDING

EXPENSE NO: 6907

START TRIP DATE: 2/1/2018

END TRIP DATE: 2/25/2018

ENTERED BY: Sinclair, Daniel

SUBMITTED DATE: 4/16/2018

PRINT DATE: 4/16/2018

Title & Purpose of the trip:

sinclair February

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
2/25/2018	Tolls - Officer Travel - In State	Cash	Yes	1.50 USD

Tolls for NBMO

2/25/2018	Miles - Officer Travel - In State	Cash	Yes	43.60 USD
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Princeton to Wanaque - NBMO

Net Miles: 80

Mileage Rate: .545

2/23/2018	Miles - Officer Travel - In State	Cash	Yes	16.89 USD
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Wanaque to Lynhurst - YTTW Apprentice

Net Miles: 31

Mileage Rate: .545

2/23/2018	Tolls - Officer Travel - In State	Cash	Yes	5.35 USD
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Tolls for YTTW Apprentice

2/23/2018	Miles - Officer Travel - In State	Cash	Yes	29.43 USD
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Lyndhurst to Princeton - NBMO

Net Miles: 54

Mileage Rate: .545

2/15/2018	Miles - Officer Travel - In State	Cash	Yes	100.28 USD
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R/T Wanaque /Bordentown - CTE CIE Meeting

Net Miles: 184

Mileage Rate: .545

Pay to the order of:

Sinclair, Daniel
 11 Northgate Drive
 Wanaque, NJ 07465
 USA

PENDING

EXPENSE NO: 6907
 START TRIP DATE: 2/1/2018
 END TRIP DATE: 2/25/2018
 ENTERED BY: Sinclair, Daniel
 SUBMITTED DATE: 4/16/2018
 PRINT DATE: 4/16/2018

Department:

2/15/2018	Tolls - Officer Travel - In State	Cash	Yes	9.40 USD
Tolls for CTE CIE Meeting \$7.25 + @2.15= \$9.40				
2/10/2018	Miles - Officer Travel - In State	Cash	Yes	101.37 USD
R/T Wanaque to Trenton - Legislative Committee				
Net Miles: 186				
Mileage Rate: .545				
2/8/2018	Taxi - Officer Travel - Out of State	Cash	Yes	15.00 USD
Lift - Lost and Found return item				
2/8/2018	Taxi - Officer Travel - Out of State	Cash	Yes	6.87 USD
Lyft - Advocacy Institute and Equity Symposium				
2/7/2018	Taxi - Officer Travel - Out of State	Cash	Yes	2.00 USD
Lyft - Advocacy Institute and Equity Symposium				
2/7/2018	Taxi - Officer Travel - Out of State	Cash	Yes	10.00 USD
Lyft - Advocacy Institute and Equity Symposium				
2/7/2018	Taxi - Officer Travel - Out of State	Cash	Yes	6.87 USD
Lyft - Advocacy Institute and Equity Symposium				
2/7/2018	Taxi - Officer Travel - Out of State	Cash	Yes	9.24 USD
Lyft - Advocacy Institute and Equity Symposium				
2/7/2018	Taxi - Officer Travel - Out of State	Cash	Yes	6.87 USD
Lyft - Advocacy Institute and Equity Symposium				
2/7/2018	Parking - Officer Travel - Out of State	Cash	Yes	59.00 USD
Nexus Parking - Metro Park Train Station - NSBA Advocacy Institute and Equity Symposium				
2/7/2018	Taxi - Officer Travel - Out of State	Cash	Yes	2.00 USD
Lyft - Advocacy Institute and Equity Symposium				
2/5/2018	Taxi - Officer Travel - Out of State	Cash	Yes	6.87 USD
Lyft - Advocacy Institute and Equity Symposium				
2/3/2018	Taxi - Officer Travel - Out of State	Cash	Yes	2.00 USD

Pay to the order of:

Sinclair, Daniel

11 Northgate Drive
Wanaque, NJ 07465
USA

Department:



EXPENSE NO: 6907
START TRIP DATE: 2/1/2018
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Lyft - Advocacy Institute and Equity Symposium

2/3/2018	Taxi - Officer Travel - Out of State	Cash	Yes	6.37 USD
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Lyft - Advocacy Institute and Equity Symposium

2/3/2018	Lunch - Officer Travel - Out of State	Cash	Yes	12.60 USD
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Potbelly Sandwich Works - NSBA Advocacy Institute and Equity Symposium

2/2/2018	Dinner - Officer Travel - Out of State	Cash	Yes	57.00 USD
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M&S DC K Street - NSBA Advocacy Institute and Equity Symposium Washington D.C. Total was \$84.13 - (57.00 dinner allowance)

2/2/2018	Taxi - Officer Travel - Out of State	Cash	Yes	2.00 USD
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Lyft - Advocacy Institute and Equity Symposium

2/2/2018	Taxi - Officer Travel - Out of State	Cash	Yes	6.87 USD
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Lyft - Advocacy Institute and Equity Symposium

2/1/2018	Miles - Officer Travel - Out of State	Cash	Yes	52.32 USD
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R/T Wanaque/ Metro Park - NSBA Advocacy Institute and Equity Symposium

Net Miles: 96

Mileage Rate: .545

2/1/2018	Lunch - Officer Travel - Out of State	Cash	Yes	25.50 USD
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Marriott Marquis - NSBA Advocacy Institute and Equity Symposium Bill total 27.00 - Lunch allowance (25.50)

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Entity(s) Involved:

Entity	Total
None Selected	597.20 USD

Expense Total:	597.20 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	597.20 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	597.20 USD

Notes:

Additional Notes	Submitter	Note Posted On
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Pay to the order of:

Sinclair, Daniel
 11 Northgate Drive
 Wanaque, NJ 07465
 USA

Department:



EXPENSE NO: 6907
 START TRIP DATE: 2/1/2018
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 ENTERED BY: Sinclair, Daniel
 SUBMITTED DATE: 4/16/2018
 PRINT DATE: 4/16/2018

Account Summary:

GL Code	Account Description	Total
01-22-00-61805-0000	Officer Travel - Out of State	289.38 USD
01-22-00-61810-0000	Officer Travel - In State	307.82 USD

Expense Type Summary:

Expense Type	Total
Dinner - Officer Travel - Out of State	57.00 USD
Lunch - Officer Travel - Out of State	38.10 USD
Miles - Officer Travel - In State	291.57 USD
Miles - Officer Travel - Out of State	52.32 USD
Parking - Officer Travel - Out of State	59.00 USD
Taxi - Officer Travel - Out of State	82.96 USD
Tolls - Officer Travel - In State	16.25 USD

SIGNATURE: _____ DATE: _____
 APPROVED BY: _____ DATE: _____

Accounting Use